## **Resizing a Photo in Windows 11**

Before you add an image to Tellico Life, it is better to resize the image, especially if the original is quite large or very small. This will save storage on Tellico Life and also make your article or calendar entry load mor quickly.

To resize a photo in Windows 11, use the 'Photos' app. Follow these steps:

- 1. Find the photo you want to edit in a folder on your computer.
- 2. Double click on the image to open the photo editor:



3. In the upper right, click on the '...' which is 'see more' and select 'Resize image'



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4. You can then enter the new width, using 1000 for the width is a good size.

- 5. Click on 'Save' to save your image.
- 6. Now you can use the newly sized image.